



## **Scott County Youth Basketball and Cheerleading** **Constitutional By-Laws**

The name of this organization shall be SCOTT COUNTY YOUTH BASKETBALL and CHEERLEADING INC, Georgetown, Kentucky 40324.

- a. Said organization is organized exclusively for charitable, religious, education, and scientific purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- b. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

### **ARTICLE I – OBJECTIVES**

The specific objectives of the program are to familiarize all basketball participants with the fundamentals of basketball, respectively. It is intended to give each participant an opportunity to play the game in a supervised, organized and safety-oriented manner and to keep the welfare of the participants free of any adult ambition and personal glory.

The Youth Basketball program will make a significant contribution along with the family, church, and school in molding young boys and girls during their important character forming years when youngsters first begin to look for such guidance outside the home. Ideally, Youth Basketball will provide an environment for the youth players to learn self-discipline and responsibility that coincide with daily living.

### **ARTICLE II – OFFICERS AND THEIR ELECTION**

The Executive Board of Directors shall govern the organization during the year. The general administration shall be vested in the Executive Board of Directors.

#### **Section 1: Officers**

The officers shall be a President, Past President (if eligible), Vice-President, Secretary, Treasurer, all League Coordinators, Lower League Referee Coordinator, and Upper League Referee Coordinator. There shall be basketball coordinators for each league of division within a league. They shall be elected at the annual meeting and will constitute the Executive Board of Directors.

### Section 2: Executive Committee Members

Executive Committee Members shall be President, Past President (if eligible), Vice-President, Secretary, Treasurer. The Executive Committee shall be in charge of grievances and disciplinary hearings. These hearings shall be kept private, and any recommendation will be made to the entire board for a vote, should any action be deemed necessary. If an Executive Committee Member be the subject of such meeting, that member shall be excluded from the meeting.

### Section 3: Vacancies

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the Executive Board of directors, notice of the election having been given a week in advance. In case of a vacancy in the office of President, the Vice-President of basketball shall serve until the Executive Board of directors has elected a President.

## **ARTICLE III – DUTIES OF THE OFFICERS**

### Section 1: President

The President shall preside at all general meetings of the Association and of the Executive Board of directors. The President shall coordinate the work of the officers and committees of the Association in order that the objectives of Youth Basketball may be promoted.

### Section 1A: Past President

The Past President shall serve on the board for one year after resigning as President from previous year. The Past President shall serve as an advisor of the newly elected President and any of its officers.

### Section 2: Vice-President

The Vice President shall act as aid to the President and shall work with the respective coordinators to ensure that the objectives of the program are met. The Vice-President shall perform the duties of the President in the absence or disability of the officer to act.

### Section 3: Secretary

The Secretary shall record the minutes of all meetings of the Association and of the Executive Board and shall perform such other duties as may be delegated to him or her. This individual shall be responsible for maintaining and updating the league constitution.

#### Section 4: Treasurer:

The Treasurer shall have custody of all of the funds of the Association; shall keep a full and accurate account of receipts and expenditures. The Treasurer shall make disbursements as authorized by the President, Executive Board of directors, or Association. The Treasurer shall present a financial statement at every general meeting of the Association and shall make a full report at the meeting in which new officers officially assume their duties.

#### Section 5: League Coordinators

League Coordinators will be responsible for the entire operation and maintenance of their respective leagues during the season. They will relay information from the President, Vice-President, and Board to their respective head coaches. They will perform other duties as may be delegated to him or her by the President or Executive Board of directors.

#### Section 6: Lower League Referee Coordinator & Upper League Referee Coordinator

The Referee Coordinators are responsible for overseeing that two (2) referees is at each game for each league during the regular season and tournament games. This Coordinators shall be responsible for submitting the referees' payroll statement to the Treasurer within a prior agreed upon timeframe. The Referee Coordinators are responsible for notifying the President within three (3) days of the occurrence when a coach has been given two (2) technical fouls in a game. These Coordinators are to also notify the President of any act of un-sportsmanlike conduct, belligerence, or any action he/she feels does not meet the objectives for which Youth Basketball stands for. The Referee Coordinators shall also be responsible for reviewing the performance of each referee to ensure the performance of officials is at an acceptable level, strive to make sure the level of officiating meets the objective and standards of the league. Lower leagues consist of Rookie, Bantam, and Training. Upper leagues consist of JV, Varsity 1, and Varsity 2.

#### Section 7: At Large Members

There shall be a maximum of 14 at large members to serve on the board. These members will be responsible for attending all called meetings and shall provide valuable discussion to the board on all matters. All members at large are required to sit on the board for one year before they are eligible to vote on any coach elections or constitution changes. During the year, each at large member must attend six of the eight meetings to be eligible for re-election.

#### Section 8: Background Check

SCYB will perform a criminal background check on every person applying for a position at the organization and subject to approval by the executive board of directors. All board members, coaches, assistant coaches, and referees must complete a background check form.

**ARTICLE IV – MEETINGS****Section 1: Annual Meetings**

An annual meeting will be held each August prior to the start of the new season. Board member nominations are taken at this meeting. Only persons present at meeting are eligible for nomination. This meeting notice will be placed on social media two weeks prior to the meeting.

In addition, board member elections will be held at the August/September annual meeting. Persons must be present at one of the first two meetings in order to be eligible for election. Changes to the constitution will require a 2/3 vote of members present. Constitution changes can be made throughout the season, as necessary.

**Annual meeting vote:**

Should there be two or more running for the office of President, Vice-President, Secretary, and Treasurer, these offices would be voted on first. Persons not involved in these four offices will count the votes with the candidates running for these offices present at the counting. After the votes are counted, then the persons with the most votes will assume the office(s) and preside over the rest of the voting.

Coordinator positions will be voted on next if there are two or more running for a position. The newly elected officers, above, will count the votes with the candidates involved present at the counting. The person(s) with the most votes will assume the positions.

The at large positions will be the next positions voted on. If there are two or more people running than there are board seats, persons in the two above election positions can be put into the at large voting if they want to serve. People already elected in positions will count these votes with the candidates involved present at the counting. The people with most votes will assume their positions. Persons running for a position unopposed must still be voted upon.

- A. Monthly meetings will be held by the President or by a majority of the Executive Board of Directors.
- B. A quorum of fifty (50%) of the Executive Board of Directors must be present at any Board Meeting to transact business.
- C. A Board member must be present at a meeting to be eligible to vote.
- D. In the instance a board member misses two meetings, the member will be issued a warning. The third missed meeting by the same board member in a year will not be allowed to continue their voting privilege the remainder of the year.

**ARTICLE V – COACHES SELECTION AND CONDUCT****Section 1: Coaches Selection**

Coaches will apply for coaching vacancies during the advertised sign-up period. Persons applying for vacancies will be voted on by the entire board. Factors to be discussed for selection

criteria will be, but not limited to, the following: Coaching ability, Experience, Seniority, and Behavior. For a person to be voted individually into the league to coach, he/she must have 75% of board approval.

### Section 2: Position Announcement

The Secretary shall place a notice for coaching candidates in the news media to coincide with the article for sign-ups. An application for coaching must be filled out each year, regardless of whether that person coached the previous year of that person's tenure with Youth Basketball.

## **ARTICLE VI – COACHING RULES**

### Section 1: General Rules

- A. All coaches must be eighteen (18) years or older.
- B. A head coach must select one assistant and he/she is responsible for their assistant's coaching conduct during practices and games. The assistant coach's name must be submitted to the board and approved in the same manner as the coach.
- C. Coaches are responsible for distributing uniforms.
- D. Head coaches and assistant coaches will abide by the Kentucky High School Athletic Association for designated "coach's box."
- E. Each head coach is responsible for either keeping the book or time clock immediately following or before his or her game. A head coach may assign an adult (18 years or older) his clock or book duty. Should the assigned person fail to perform this duty, the responsibility falls back on the head coach. When a head coach fails, or his/her replacement fails to show, the head coach shall be suspended from coaching the next scheduled game.
- F. Every player on a team and dressed for a game must play in the game for one (1) complete quarter of play unless they foul out, request to come out, or become incapacitated. Each player must sit out one (1) complete quarter and play one (1) quarter in the first half of the game. The coach of a team having less than ten (10) players must advise the scorer's table and the other coach prior to the start of the game of player(s) that will sit out their full quarter in the third or fourth quarter. If the game is won or lost, the offending coach will be required to play the affected player for (2) quarters of play in the next game. A coach who violates this rule two (2) games during the season will be dismissed. Should players miss practices and/or games without a reasonable excuse, it is not mandatory that a coach play that child. A coach may determine whether the absence is excused or not. If a coach elects not to play a member of his team, he must alert the scorer's table to this decision prior to the game and give the reason he will not be playing.
- G. Coaches who have two (2) technical fouls called on them during one game will be ejected from the gymnasium and will receive an automatic review of their case by the

Executive Committee. Should a coach receive two (2) technical fouls during the year, the Board may dismiss him or her.

- H. No practices with Youth Basketball affiliated teams will be allowed in the off-season.
- I. Practice is unlimited as long as it is not in a Scott County school gym except for the one scheduled team practice with a rotating schedule.
- J. Any coach who violates the rules about practices will be suspended for one game. If it happens a second time, the coach will be replaced.
- K. Any action by the coach, which would be detrimental to the league, will be brought forward to the Executive Committee, and they will determine any disciplinary action, should there be just cause.
- L. Coordinators, head coaches, and assistant coaches must wear a shirt with the SCYB logo for identification.

## **ARTICLE VII – LEAGUE FORMAT AND TEAM SELECTION**

### **Section 1: League Format**

There will be five (5) leagues in the Basketball program. Rookie league (ages 5 and 6); Bantam league (ages 7 and 8); Training league (ages 9 and 10); Junior Varsity (ages 11 and 12); Varsity I (ages 13 and 14); and Varsity II (ages 15, 16, 17, and 18). The age determination for these leagues is based on age attainment on or before September 1.

### **Section 2: Team selection for Basketball players**

All league teams will consist of not more than ten (10) players. Teams will be selected using the draft method. All players are required to attend draft, or they will be placed at the end of the waiting list. A try-out will be held, and selection will be completed based on the preceding years (regular season play) standings. The last place team shall have the first choice in every round of the draft down to the team finishing first the preceding year, drawing last each round. Overall league records will be used to determine standings. Should teams have tied in the previous season, the League Coordinator shall draw and break the tie prior to the draft. The exception to this rule shall be in the event of league expansion. Expansion teams are to be added when needed. The expansion teams will then have first choice in each round. They will also receive a 2<sup>nd</sup> pick at the end of the 1<sup>st</sup> and 2<sup>nd</sup> draft rounds. The League coordinator shall organize a hat draw prior to the draft to determine which new team would receive the first selection. The Executive Board of directors has the power to change draft order should a team's returning player's roster be terribly unbalanced in comparison to the other teams. A coach who has a son, daughter, grandchild, sister, brother in the draft must select them during the third round. In the case of more than 1 family member, they will go to the bottom draft pick round. Teams/coaches are not allowed to make trades at any time. If a boy/girl elects not to play on that particular team, with probable cause, they will go back into the draft the next year with a letter to the board.

A grievance committee will be established consisting of the Executive Board of directors who will decide if the move is favorable. This will be a one-time option per career.

The son of a new coach goes to that new coach's team. The old team gets an extra pick at the end of the first round of draft to replace the moving player with one of the same age.

### Section 3: Player Age Distribution

Each Rookie, Bantam, & Training team shall be comprised of ten (10) players of an equally balanced number of players from each age group eligible to participate in the respective leagues.

EXAMPLE: If the league is unbalanced with, 56 nine (9) year olds and 44 ten (10) year olds... then of the 10 possible teams, you would have 4 teams with an equal distribution of 5 (9's) and 5 (10's); and you would also have 6 teams with 6 (9's) & 4 (10's)

\*JV, V1, V2 age distribution does not apply.

### Section 4: Player Rules and Behaviors

- 1.) A player may play for a school team and play in SCYB League simultaneously, Middle school age and down.
- 2.) Any player who receives a second technical foul during a season will automatically be suspended from playing the next game. This rule will also apply for every technical foul thereafter. (Ex. Second technical – suspended from next game, third technical – suspended from next game, etc.). The player is required to be present for the suspended game or the game will not be counted as such.

## **ARTICLE VIII – LEAGUE POLICIES**

### Section 1: Sign-up fees

Sign-up fee amounts are set at \$155.00 for Basketball and Cheer with a \$10 late fee added for late registrations. Registration fees are due at time of registration. No registration forms will be accepted without payment and no registration forms will be accepted by phone. Signups will be accepted until the league enrollment limit and waitlist limit has been reached, or until the first game of the regular season.

### Section 2: Waiting List

After the league maximum is reached, players will be placed on a waiting list. As needed, these players will be placed on teams throughout the basketball season.

### Section 3: Refunds

A full refund shall be given if notice has been given to the appropriate league coordinator before uniforms have been ordered. If uniforms have been ordered, it is the discretion of

the Executive Committee to withhold the cost of the jersey from the refund. No refund shall be given after the season has started at the discretion of the Executive Committee except for an appeal of special circumstances brought before the board.

Section 4: Budget

The Executive Board of directors will review the finances as needed.

<b>DATE OF CHANGE</b>	<b>DETAILS OF CHANGING CONTENT</b>	<b>DATE OF VOTE APPROVAL</b>
9/21/2022 By: Chris B.	Recreation of SCYB By Laws to develop an editable working document that can be used and referenced, as needed.	
10/14/2023 By: Chris B. & then Mike G.	Removed safe kids' coordinator. Added upper league ref coordinator. Changed cost from 135 to 155. Increased at-large members from 11 to 14. Changed Ages of Leagues. Clarified Org name, and Executive Board of Directors throughout entire document. Clarified Age distribution language, signups, and draft rules/procedures. *amended no age Restriction for upper leagues drafts.	11/5/2023